



Greenfields Specialist School for Communication November 2016

Our Governing Board

What is a Governing Board?

All schools in England have a Governing Board, which is responsible for overseeing many of the strategic decisions of the school. A key role is to act as a 'critical friend' to support, challenge, ask questions and ultimately to represent the school community. The Governing Board work in close partnership with the headteacher, senior leadership team and staff. Whilst the headteacher is responsible for the day to day running of the school, the governors are involved with such things as staffing, curriculum, school premises and finance. It ensures the school functions well and maintains their statutory obligations.

Who are our Governing Body?

On the 1st February 2014 the governing board elected to convert to an Academy. We took this decision as we knew it would give us greater flexibility to provide the best for our pupils. The structure of the governing body is:

- The headteacher
- 3 Community Governors
- 2 Parent Governors (1 vacancy)
- 2 Staff Governors
- 1 Local Authority Governor
- 3 Associate Governors

The standard term of office for a governor is 3 years. The Chair and the Vice Chair is elected yearly at the first meeting of the academic year. The Chair of Governors is Mrs Jane Brand, who can be contacted via the school office or via email at office@greenfields.northants.sch.uk

Much of the work of the governing board is delegated to committees. The structure of the committees is as follows:

GSSC Committees

Business & Finance Committee
Jane Brand – Chair of Committee
Terry Hollowell (s)
Lisa Atack (s)
Tracy Phillips (s)
Cathy Chaplin
Steve Jackson

Pay Committee/Appeals (Combination of 3 for each committee when required)
Jane Brand
Michelle Daniels
Steve Jackson
Anne Wakeling
Cathy Chaplin
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Disciplinary Committee (Combination of 3 for each committee when required)
Jane Brand
Michelle Daniels
Steve Jackson
Anne Wakeling
Cathy Chaplin
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Curriculum & Standards Committee	Safeguarding, Health and Safety & Premises Committee
Michelle Daniels – Chair of Committee	Lisa Atack (s)
Mike Tebbutt (s)	Cathy Chaplin
Sara Stubbs (s)	Donna Perry (s)
Cathy Chaplin	Steve Jackson
Jane Brand	Terry Hollowell (s)
	Tracey Phillips (s)

(s) = staff

** in the case of any appeals for either the pay or disciplinary committees, an external experienced 3rd party will be drafted from a local governing board.

Governor Responsibilities for Monitoring	
Donna Perry (S) Cathy Chaplin (Monitoring)	Child Protection/LAC Safeguarding
Steve Jackson	Behaviour Monitoring Health & Safety, premises and catering Website
Cathy Chaplin	Data & Attainment Finance (Monitoring of Child Protection/LAC & Safeguarding)
Jane Brand	Performance Management Safer Recruitment SEN/Inclusion Medical
Michelle Daniels	SMSC
Anne Wakeling	ICT
Sara Stubbs Cathy Chaplin and Michelle Daniels	Fund Raising Governor CPD/training & Skills Audit

All Curriculum Committee are responsible for **Teaching/Learning**

All Governors are responsible for **Self-Evaluation and Improvement Plan**

GSSC ACADEMY
REGISTER OF BUSINESS INTERESTS FOR GOVERNORS OF THE ACADEMY

Surname	First Name	Governor Type	21st Sept 2015 Meeting	7th Dec 2015 Meeting	29th Feb 2016 Meeting	25th April 2016 Meeting	27th June 2016 Meeting	Termination
Atack	Lisa	Headteacher	YES	NO	YES	YES	YES	
Brand	Jane	Member/Parent	YES	YES	YES	YES	YES	
Chaplin	Cathy	Member	YES	YES	YES	YES	NO	
Daniels	Michelle	Member/Parent	YES	NO	YES	YES	YES	
Docker	Sarah	Member	YES	NO	NO	NO	NO	17/08/2016
Gray	Terry	Staff	YES	YES	YES	NO		25/04/2016
Newton	Andrew	Member/Parent	NO					18/11/2015
Stubbs	Sara	Staff	YES	YES	YES	YES	YES	
Wakeling	Anne	Parent	YES	YES	YES	YES	NO	
Wilson	Lou	Member	NO	YES	NO			03/03/2016

Senior Leadership Team Membership

Lisa Atack	Headteacher/Accounting Officer
Tracy Phillips	Deputy Headteacher
Mike Tebbutt	Assistant Headteacher
Terry Hollowell	School Business Manager

September 2016

Jane Brand – Chair of Governors/Parent Governor

Term of Office February 2015 – February 2018

I have been a Parent Governor since our son started at GSSC in September 2011 (before the school converted to an academy in February 2015) and I am now Chair of Governors. Alongside being the Chair of Governors, I am part of the Business Committee. I enjoy being part of the Governing Board which I find very interesting and I embrace the responsibility of knowing that I have a say in how the school is run. Professionally, I work part time within education at a local secondary school. The department I work in is very busy which is ideal for me, as I enjoy the challenges of time management and being able to use my IT design skills. Along with working part time, I am also a full time Carer for our son who has many conditions including Cerebral Palsy.

Cathy Chaplin – Vice Chair/Community Governor

Term of Office February 2015 – February 2018

I have been a governor since December 2014 (before the school converted to an academy in February 2015) and sit on the Finance Committee. I also have an interest in data and safeguarding so attend Curriculum Committee. I am now retired following a career initially in Local Authority Audit and subsequently in Financial Services. I am a lay member of the Northamptonshire Safeguarding Children's Board and also act as Finance Officer for a local church and as treasurer at a small theatre. Having three grown up children and two grandchildren I have a keen interest in the education and care of children and young adults. I hope that I can use my work experience and management skills to effectively contribute to the ongoing success of this school.

Peter Earl – Clerk to Governors

I am married with two daughters, one of whom is just starting her career in education. I thoroughly enjoy my connection to GSSC and never cease to be amazed at the fantastic work they do, with so many wonderful young people.

Michelle Daniels – Parent Governor

Term of Office February 2015 – February 2018

I have been a Parent Governor since November 2013 (before the school converted to an academy in February 2015) and I am Chair of the Curriculum Committee and have responsibility for monitoring SMSC. I have chosen to become a Governor as I want to be able to help make the crucial decisions in the direction the school takes. As a parent, I feel that we should be represented at these times, as the decisions will affect our children's futures. I am married for nearly 25 years and our only child Ben attends GSSC and fully embraces all that the school offers, including the signing choir and he is an active member of the Student Council. I work part-time in the evenings, as well as being a carer for Ben who has Cerebral Palsy. In my spare time (if I have any), I enjoy reading, cross-stitch, walking, music and spending time on our allotment.

Ann Wakeling – Local Authority Governor

Term of Office February 2015 – February 2018

I became a Parent Governor at Greenfields in 2009 (before the school converted to an academy in February 2015) because I was so appreciative of all the school was doing to help my son to progress that I wanted to offer my input to the school in return. Jordan left the school in July 2013 to move on to Daventry College and I am now Link Governor because I work for the Local Authority. I have had various roles during my time as a Governor, initially on the curriculum committee and later on the business committee, and I spent several years as Vice Chair.

As a result of my work I am passionate about involving young people and their parents/carers in their learning and indeed in the life of the school and I am very happy to hear from parents directly. I feel that the partnership between home and school is important for all children but from my own experience it is absolutely vital when your child is vulnerable or has special needs or disabilities.

As well as Jordan I have another son who is away studying at University and in my limited spare time I enjoy going to the gym and seeing theatre productions at The Royal as often as I can.

Steve Jackson – Community Governor

Term of Office September 2016 – September 2019

I am new a new governor at GSSC starting September 2016. I have had a connection to the school for the last few years delivering lifesaving training for the staff who supervise the hydro pool. I have worked professionally with schools for the last 17 years through the county council. I am looking forward to working closely with the school to contribute to the fantastic work they do and its ongoing success